**Kaohsiung Medical University Guidelines for Payment of Fees for Scholar and Expert Guidance, Special Lectures, and University Affairs Consultation**

1992.12.15 (81)Promulgated in the GaoYiFaZi No. 3017 Letter

2009.03.26 Passed in the 3rd University Council and the 8th Administrative Meeting

2009.04.16 Announced in the GaoYiYanZi No. 0981101720 Letter

2011.01.13 Passed in the 6th Administrative Meeting of the 99th academic year

2011.02.10 Announced in the GaoYiYanFaZi No. 1001100489 Letter

2012.10.18 Passed in the 3rd Administrative Meeting of the 101st academic year

2012.11.15 Announced in the GaoYiRenZi No. 1011103133 Letter

2015.03.12 Passed in the 8th Administrative Meeting of the 103rd academic year

2015.04.08 Announced in the GaoYiRenZi No. 1041101092 Letter

2024.12.25 Passed in the 5th Administrative Meeting of the 113rd academic year

2025.01.06 Announced in the GaoYiRenZi No. 1141100029 Letter

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| Article 1 | Each unit of the University inviting domestic or international scholars and experts to conduct special lectures (including co-teaching in courses), provide guidance, or offer consultation on university affairs shall comply with these guidelines unless otherwise stipulated by the funding agency. |
| Article 2 | Application Procedure:Units shall submit an application at least two weeks before the scholar's or expert's visit. The application must be approved by the University President before processing. In exceptional cases where the application cannot be submitted within the prescribed period, the unit head shall report to the University President in person for approval and subsequently complete the application process. |
| Article 3 | Funding Source: Expenses shall be covered by the University's relevant budget allocations. |
| Article 4 | Standards for Special Lecture Fees, Guidance Fees, Consultation Fees, and Related Expenses:1. Lecture, Guidance, and Consultation Fees:
2. Recipients of Nobel or other prestigious international academic awards: NT$20,000 per session, subject to special approval by the University President in exceptional cases.
3. Academicians of Academia Sinica or internationally renowned National Academy of Sciences (NAS) members, or distinguished scholars and experts: Up to NT$15,000 per session.
4. Recipients of the Ministry of Education Academic Award, National Chair Professors, Highly Cited Researchers, internationally renowned chair professors, heads, or deputy heads of government agencies: Up to NT$10,000 per session.
5. International scholars and experts: Up to NT$8,000 per session.
6. Domestic scholars, experts, or distinguished professors: Up to NT$6,000 per session.
7. Individuals with special status or those engaged in full-day activities may receive up to a 50% increase in fees, subject to the University President’s approval. Special lectures and guidance fees are calculated per session, regardless of duration or audience size.
8. Transportation and Accommodation Fees:
9. Domestic: Reimbursed in accordance with the University’s “Standards for Reimbursement of Domestic Travel Expenses for Faculty and Staff.” However, for same-day round trips via High-Speed Rail, the traveler's certification shall suffice, and ticket stubs or proof of purchase need not be provided.
10. International: Paid according to the Executive Yuan’s “Maximum Payment Standards for Hiring Foreign Consultants, Experts, and Scholars to Work in Taiwan.”
11. Individuals with special status or circumstances may request business class airfare and accommodation, subject to the University President’s approval.
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| Article 5 | If a subsidy has been obtained from the National Science and Technology Council (NSTC) or other institutions, the University may cover any shortfall. |
| Article 6 | These guidelines shall take effect upon approval by the Administrative Meeting and public announcement. The same applies to amendments. |

**\*The English version is for reference only. If there is any inconsistency or ambiguity between the English and Traditional Chinese versions, the Traditional Chinese version shall prevail.**