**Directives for the Remuneration Payment to Faculty and Staff**

2002.04.24 Announced in (91) GaoYiXiaoFa(I)Zi No. 015 Letter

2003.05.05 Revised and announced in the GaoYiXiaoFaZi No. 09201000 11 Letter

2004.03.09 Announced in the GaoYiXiaoFaZi No. 0930100008 Letter

2005.05.06 Reviewed and passed in the 16th Meeting of the 14th Board of Directors

2005.05.26 Announced in the GaoYiXiaoFaZi No. 0940100013 Letter

2007.10.25 Passed in the 1st University Council and 3rd Administrative Joint Meeting of the 96th academic year

2007.11.08 Reviewed and passed in the 14th Meeting of the 15th Board of Directors

2007.12.05 Announced in the GaoYiRenZi No. 0961100435 Letter

2009.01.16 Passed in the 2nd University Council and 6th Administrative Joint Meeting of the 97th academic year

2009.04.10 Reviewed and passed in the 4th Meeting of the 16th Board of Directors

2009.05.12 Announced in the GaoYiRenZi No. 0981102150 Letter

2011.10.20 Passed in the 1st University Council and 3rd Administrative Joint Meeting of the 100th academic year

2011.11.25 Reviewed and passed in the 21st Meeting of the 16th Board of Directors

2011.12.14 Announced in the GaoYiRenZi No. 1001103818 Letter

2013.06.06 Passed in the 4th University Council and 11th Administrative Joint Meeting of the 101st academic year

2013.06.14 Reviewed and passed in the 6th Meeting of the 17th Board of Directors

2013.07.04 Reviewed and passed in the 5th University Council of the 101st academic year

2013.07.17 Passed in the 7th Meeting of the 17th Board of Directors

2013.09.04 Announced in the GaoYiRenZi No. 1021102557 Letter

2013.10.17 Reviewed and passed in the 1st University Council of the 102nd academic year

2013.10.28 Reviewed and passed in the 8th Meeting of the 17th Board of Directors

2013.11.07 Announced in the GaoYiRenZi No. 1021103501 Letter

2014.02.27 Reviewed and passed in the 3rd University Council of the 102nd academic year

2014.05.17 Reviewed and passed in the 11th Meeting of the 17th Board of Directors

2014.06.12 Announced in the GaoYiRenZi No. 1031101901 Letter

2016.05.19 Reviewed and passed in the 4th University Council of the 104th academic year

2016.09.23 Reviewed and passed in the 3rd Meeting of the 18th Board of Directors

2016.11.16 Announced in the GaoYiRenZi No. 1051103506 Letter

2017.11.17 Reviewed and Passed in the 3rd University Council of the 106th academic year

2017.12.20 Passed in the 19th Meeting of the 18th Board of Directors

2018.04.26 Reviewed and Passed in the 6th University Council of the 106th academic year

2018.06.07 Reviewed and passed in the 25th Meeting of the 18th Board of Directors

2022.03.24 Reviewed and passed in the 3rd University Council of the 110th academic year, and took effect on January 1, 2022

2022.04.21 Reviewed and passed in the 26th Meeting of the 19th Board of Directors

2022.05.11 Announced in the GaoYiRenZi No. 1111101801 Letter and took effect on January 1, 2022

2024.02.15 Reviewed and passed in the 3rd Extraordinary University Council of the 112th academic year, and took effect on January 1, 2024

2024.02.29 Reviewed and passed in the 48th Meeting of the 19th Board of Directors

2024.03.13 Announced in the GaoYiRenZi No. 1131100913 Letter and took effect on January 1, 2024

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| 1. | Pursuant to the provisions of Article 3 of the Regulations on Faculty and Staff's Salaries and Allowances, the Directives for the Payment of Remuneration to Faculty and Staff (hereinafter referred to as "the Directives") have been formulated. |
| 2. | The base salaries of faculty members, teaching assistants, and staff members of KMU shall be paid according to the salary grades and numerical unit standards stipulated in the Regulations on the Remuneration Criteria for Faculty and Staff of KMU, as shown in Annex 1. The wages of technical workers, janitors, and drivers shall be paid according to the salary point standards stipulated in the Regulations on the Remuneration Criteria for Faculty and Staff of KMU, as shown in Annex 2. |
| 3. | The academic research allowances for faculty members at all ranks and teaching assistants of KMU are determined based on their job titles, as shown in Annex 3. |
| 4. | The work allowances for staff member are determined based on their job titles and salary grades.There are new and old systems of work allowances for staff members. Those who were hired after the implementation of the Directives (April 24, 2002) are subject to the new system, while those hired before the implementation of the Directives (April 24, 2002) are subject to the old system. The standards of the new system are shown in Annex 4; The standards of the old system are shown in Annex 5. |
| 5. | If faculty and staff hold or concurrently hold supervisory positions at all levels of KMU, they shall be granted supervisory allowances during their term of office, as shown in Annex 6. |
| 6. | Each full-time faculty and staff member of KMU is granted a monthly meal allowance of NT$500. |
| 7. | Graduates from the School of Medicine and School of Dentistry who hold a physician's certificate and are employed as teachers in basic disciplines or other departments of the School of Medicine, and who do not engage in clinical medical work both on and off-campus, are granted teaching allowances for basic science. However, under special circumstances that require additional appointments to affiliated institutions of KMU without an extra allowance for the additional appointment, it will not apply if the dedicated proposal is approved. The teaching allowance for basic science is calculated at 50% of the base salary and academic research allowance. Those who hold specialized physician certificates issued by the Ministry of Health and Welfare shall be calculated at 100% of their base salaries and academic research allowances. |
| 8. | If the professional certificates of the faculty and staff are registered and used by KMU, the faculty and staff member will be granted certificate allowances after approval by the President.The types of certificates and issuance standards mentioned in the preceding paragraph shall be determined separately. |
| 9. | The occupational allowances for technical workers, security guards, and drivers shall be paid in accordance with Annex 7. |
| 10. | When a unit of KMU employs a person with special expertise according to its business needs, the supervisor of the unit may propose to approve the special professional allowance after the person passes the assessment during the probation period. Under special circumstances, those with special approvals may apply during the probation period.The first assessment period for the special professional allowance mentioned in the preceding paragraph is half a year. Before the expiration of the period, a decision shall be made to increase, decrease, or cancel this allowance, based on the opinions of the unit supervisor, personal or overall performance, future development, etc. The same applies to the increase in the amount.Afterward, before the end of each year, it shall be handled in accordance with the provisions of the preceding paragraph. |
| 11. | When new employees are hired by various units of KMU, the unit supervisors may propose an increase in work allowance based on new employees' qualifications after they pass the probationary assessments. Under special circumstances, those with special approvals may apply during the probation period.The increase in the work allowance mentioned in the preceding paragraph shall be limited to a maximum of 20% of the work allowance. The first assessment period shall be six months. After the expiration of the assessment period, the person shall be evaluated once a year as the basis for the increase, decrease, or cancellation of the work allowance in the next year. The same shall apply to any increase in the amount. |
| 12. | To review the special professional allowance and additional work allowance stipulated in the preceding two articles, a Special Professional Allowance and Additional Work Allowance Review Team (hereinafter referred to as the Review Team) shall be established.The President appoints several faculty and staff members as members of the Review Team.The resolutions of the Review Team shall be implemented with the consent and approval of the President. |
| 13. | The remuneration of employees in affiliated institutions of KMU shall be determined separately. |
| 14. | After being reviewed and approved by the University Council and meeting of the Board of Directors, the Directives shall be implemented from the date of announcement, and the same applies to amendments. |

**\*The English version is for reference only. If there is any inconsistency or ambiguity between the English and Traditional Chinese versions, the Traditional Chinese version shall prevail.**

**Annex 1: Base salaries of faculty and staff**

|  |  |  |
| --- | --- | --- |
| Salary grades | Numerical units (Unit: NT$) | Payment amount(Unit: NT$) |
| Seniority pay | 770 | 61,660 |
| 740 | 58,480 |
| 710 | 57,740 |
| 1 | Selected Appointment | 1 | 680 | 55,510 |
| 2 | 2 | 650 | 54,020 |
| 3 | 3 | 625 | 52,540 |
| 4 | 4 | 600 | 51,050 |
| 5 | 5 | 575 | 49,570 |
| 6 | 6 | 550 | 48,080 |
| 7 | 7 | 525 | 46,590 |
| 8 | 8 | 500 | 45,110 |
| 9 | 9 | 475 | 43,620 |
| 10 | Recommended Appointment | 1 | 450 | 40,650 |
| 11 | 2 | 430 | 39,540 |
| 12 | 3 | 410 | 38,420 |
| 13 | 4 | 390 | 37,310 |
| 14 | 5 | 370 | 36,190 |
| 15 | 6 | 350 | 35,080 |
| 16 | 7 | 330 | 33,960 |
| 17 | 8 | 310 | 32,850 |
| 18 | 9 | 290 | 31,730 |
| 19 | 10 | 275 | 30,620 |
| 20 | 11 | 260 | 29,500 |
| 21 | 12 | 245 | 28,390 |
| 22 | Ordinary Appointment | 1 | 230 | 27,280 |
| 23 | 2 | 220 | 26,530 |
| 24 | 3 | 210 | 25,790 |
| 25 | 4 | 200 | 25,050 |
| 26 | 5 | 190 | 24,300 |
| 27 | 6 | 180 | 23,560 |
| 28 | 7 | 170 | 22,820 |
| 29 | 8 | 160 | 22,070 |
| 30 | 9 | 150 | 21,330 |
| 31 | 10 | 140 | 20,590 |
| 32 | 11 | 130 | 19,850 |
| 33 | 12 | 120 | 19,100 |
| 34 | 13 | 110 | 18,360 |
| 35 | 14 | 100 | 17,620 |
| 36 | 15 | 90 | 16,870 |

**Annex 2: Base salaries of technical workers, drivers, and janitors**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Salary points(Unit: NT$) | Payment amount(Unit: NT$) |  |  |  |
| 170 | 20,050 | Seniority 2 | Seniority 2 |  |
| 165 | 19,460 | Seniority 1 | Seniority 1 |
| 160 | 18,870 | Drivers | Technical workers |
| 155 | 18,280 |
| 150 | 17,690 | Seniority 2 |
| 145 | 17,100 | Seniority 1 |
| 140 | 16,510 | Janitors |
| 135 | 15,920 |
| 130 | 15,330 |  |
| 125 | 14,740 |
| 120 | 14,150 |
| 115 | 13,560 |  |
| 110 | 12,970 |
| 105 | 12,380 |
| 100 | 11,790 |
| 95 | 11,210 |
| 90 | 10,620 |

**Annex 3: Academic research allowances for faculty**

|  |  |
| --- | --- |
| Job title | Payment amount (Unit: NT$) |
| Professor | 71,650 |
| Associate Professor | 55,300 |
| Assistant Professor | 48,400 |
| Lecturer | 34,540 |

Note: The monthly allowance for teaching assistants is TW$25,060.

**Annex 4: Work allowances for staff (new system)**

|  |  |
| --- | --- |
| Job title | Payment amount (Unit: NT$) |
| For primary position at or above the highest pay scale of Grade 15 | For primary positions at or above the highest pay scale of Grade 21 | For primary positions at or above the highest pay scale of Grade 15 |
| Director of the Human Resources OfficeDirector of the Accounting OfficeSenior Executive OfficerSecretary of the Board of Directors (Primary Position)Secretary (Primary Position)Head (Primary Position)Executive OfficerCounselor Senior OfficerTechnical SpecialistSenior TechnicianOccupational Safety Management SpecialistOccupational Health Management SpecialistClinical PsychologistCounseling PsychologistRegistered Nurse | 18,845 | 16,830 | 15,105 |
| Junior OfficerTechnicianLabor Safety and Health Manager | 15,885 | 14,405 | 12,675 |
| Senior Clerk | 10,755 | 10,300 | 9,665 |
| Junior Technician |  |  | 9,035 |
| Clerk |  |  | 9,035 |
| Security Guard |  |  | 8,770 |
| Driver and Technical Worker |  |  | 7,625 |
| Janitor |  |  | 7,485 |

Note: 1. This table applies to employees hired after April 24, 2002.
 2. Work allowances are provided according to one’s primary position.

**Annex 4: Work allowances for staff (old system)**

|  |  |
| --- | --- |
| Job title | Payment amount (Unit: NT$) |
| For primary positions at or above the highest pay scale of Grade 15 | For primary positions at or above the highest pay scale of Grade 21 | For primary positions at or below the highest pay scale of Grade 22 |
| Director of the Human Resources OfficeDirector of the Office of AccountingSpecialized Committee MemberSecretary of the Board of Directors (Full-time)Secretary (Full-time)Team Leader (Full-time)CommissionerCounselor Senior MemberSenior Technical SpecialistAssociate Technical SpecialistLabor Safety ProfessionalLabor Health Professional | 28,730 | 24,210 | 22,130 |
| Intermediate MemberIntermediate Assistant TechnicianLabor Safety and Health Manager | 27,530 | 24,210 | 22,130 |
| Junior MemberJunior Assistant Technician | 24,210 | 23,180 | 21,080 |
| Office Worker |  |  | 20,140 |
| Security Guard |  |  | 19,740 |
| Driver and Technical Worker |  |  | 18,060 |
| Janitor |  |  | 17,740 |

Note: 1. This table applies to employees hired before April 24, 2002.

2. Work allowances are provided according to one’s primary position.

**Annex 6: Supervisory allowances**

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| --- | --- |
| Position title | Payment amount (Unit: NT$) |
| President | 38,850 |
| Senior Vice President | 31,480 |
| Vice President for Research and Development/Vice President for Academic Affairs/Vice President for Student Affairs/Vice President for General Affairs/Vice President for Library and Information/Vice President for Global Affairs/Vice President for Industry-Academic Collaboration | 27,030 |
| Dean of CollegeDirector of the General Education CenterSecretary GeneralDirector | 27,030 |
| Vice Dean of CollegeDeputy Director of First-level Administrative Unit | 26,065 |
| Chair of Faculty/DepartmentDirector of Graduate InstituteDirector of Degree Program Director of College/ Master's ProgramDirector of the Affiliated Center to the General Education Center | 25,745 |
| Associate Chair of FacultyDirector of DisciplineDirector of Program of Graduate InstituteDirector of Military Training Office | 18,190 |
| Head of Office, Director of Office, Director | Held concurrently by faculty members | 18,190 |
| Held concurrently by staff members | 12,320 |
| Section Director of College/General Education CenterDirector of Affiliated Preschool | 12,320 |
| Squad Leader of Security GuardsDirector of Affiliated After-School Child Care Center | 8,755 |
| Remarks:1. The supervisory allowances for secretaries of the board of directors/offices/colleges shall refer to the allowances for the section head of offices concurrently held by faculty members.2. supervisory allowances for supervisors of the research centers shall refer to the allowance for section directors of colleges/the General Education Center and shall be funded by research centers (in accordance with KMU's Regulations for Establishment of Research Centers). |

**Annex 7: Occupational allowances**

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| --- | --- |
| Position title | Payment amount (Unit: NT$) |
| Technical Worker | 2,880 |
| Squad Leader of the Security Guard | 6,665 |
| Security Guard and Driver | 3,220 |