**Guidelines for the Student Conduct Grade Evaluation at Kaohsiung Medical University**

2002.03.27 Passed in the 3rd Student Counseling Committee of the 90th academic year

2002.04.26 (91) Announced in the GaoYiXueFaZi No. 004 Letter

 2007.06.04 Revised and passed in the 2nd Student Affairs Committee Meeting of the 96th academic year

2007.06.16 Announced in the GaoYiXueWuZi No. 0971102645 Letter

2010.12.21 Revised and passed in the 2nd Student Affairs Committee Meeting of the 99th academic year

2011.01.14 Announced in the GaoYiXueWuZi No. 0981105296 Letter

2012.10.09 Revised and passed in the 1st Student Affairs Committee Meeting of the 101st academic year

2012.10.25 Announced in the GaoYiXueWuZi No. 1011102838 Letter

2014.10.20 Revised and passed in the 1st Student Affairs Committee Meeting of the 103rd academic year

2015.05.21 Announced in the GaoYiXueWuZi No. 1041101636 Letter

2015.10.14 Reviewed and passed in the 1st Student Affairs Committee Meeting of the 104th academic year

2015.11.05 Announced in the GaoYiXueWuZi No. 1041103610 Letter

1. In order to unify the evaluation of students' conduct grades at our university and to ensure fairness, the implementation guidelines have been established.
2. The evaluation of students' conduct shall be carried out in accordance with the following regulations:
3. The student's grade calculation method is: the base score adjusted by the general mentor’s evaluation, which equals the actual score.
4. The base score for student conduct grades is 85, with the highest possible score being 98. The general mentors have the discretion to adjust by 1 to 6 points, and an explanation must be added for adjustments of 4 points (inclusive) or more. These should be submitted to the Office of Student Affairs within the announcement period.
5. Rewards for students’ performance in on-campus and off-campus activities shall be handled in accordance with the "Guidelines for Student Rewards and Punishments at Kaohsiung Medical University."
6. Regular merits and demerits of students are reflected in the conduct grade, calculated according to the following standards:

 A. Each commendation adds 0.5 points to the conduct grade; other
types of merits shall be calculated accordingly.

 B. Each minor merit adds 1.5 points to the conduct grade; other types
of merits shall be calculated accordingly.

C. Each major merit adds 4.5 points to the conduct grade; other types
of merits shall be calculated accordingly.

 D. Each reprimand deducts 0.5 points from the conduct grade; other
types of demerits shall be calculated accordingly.

 E. Each minor demerit deducts 1.5 points from the conduct grade;
other types of demerits shall be calculated accordingly.

 F. Each major demerit deducts 4.5 points from the conduct grade; other types of demerits shall be calculated accordingly.

3. The Guidelines have been approved by the Student Affairs Meeting and, upon the President's ratification, shall take effect from the announcement date. The same applies to any amendment.